#### CONTACT OUR ADMISSIONS TEAM OR STOP BY AND VISIT OUR BEAUTIFUL CAMPUS

REQUIREMENTS FOR TRANSFER STUDENTS

The University of Miami is a selective institution. Admission to Miami Herbert Business School is processed by the Office of Admissions at the University of Miami.

MIAMI HERBERT BUSINESS SCHOOL **UNDERGRADUATE BUSINESS EDUCATION** 

Merrick Building, Room 104 Coral Gables, FL 33146

www.bus.miami.edu T: 305.284.4641 undergraduatebusiness@miami.edu

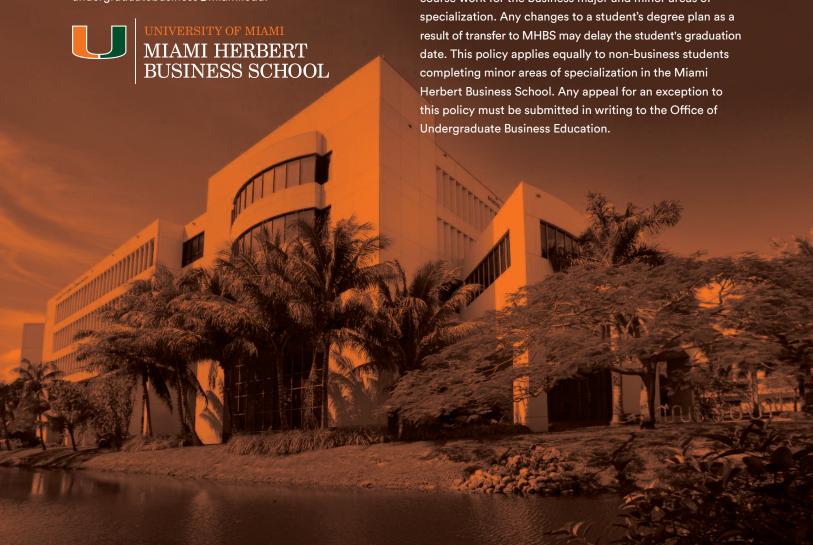
PLEASE NOTE: This brochure is provided as a guide only. Official degree requirements and all relevant policies are set forth in the UM Academic Bulletin for the year the student matriculates. Additional inquiries about degree requirements should be directed to UGBE, undergraduatebusiness@miami.edu.

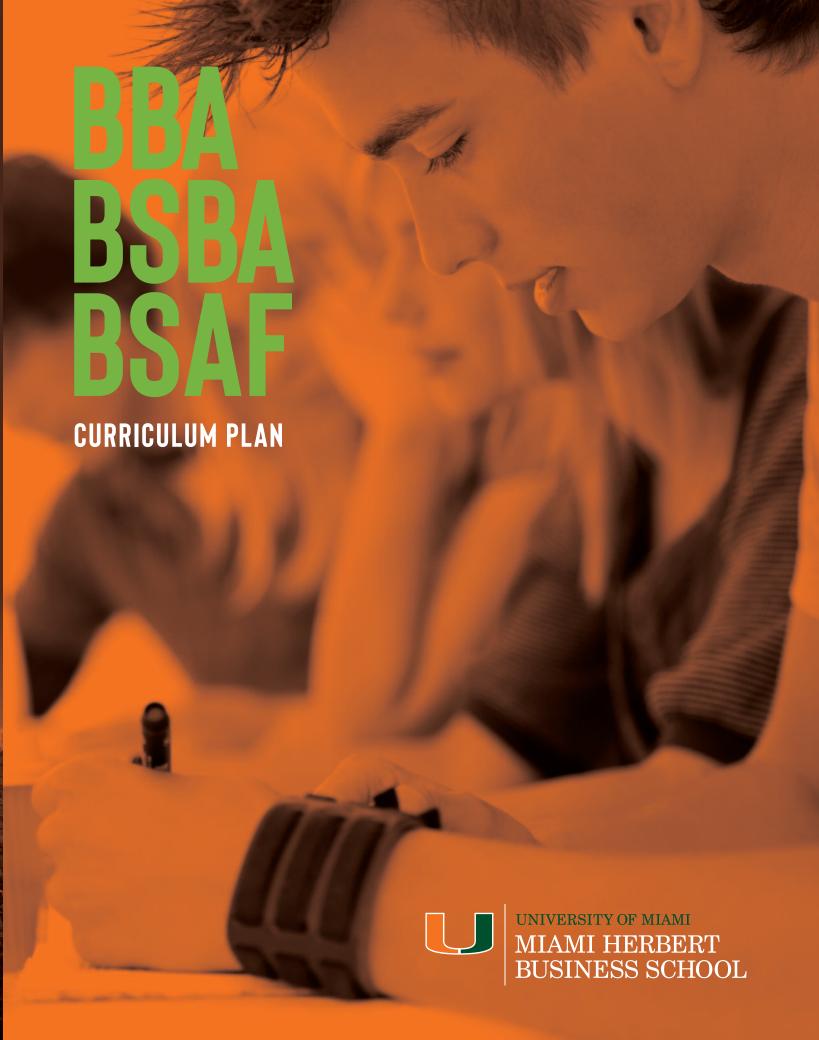
Students from non-AACSB four or two-year institutions may need to complete more than 50% to comply with MHBS policy. Not all coursework taken outside of UM count towards business or degree requirements.

A minimum of 120 credits (BBA, BSBA) and 125 credits (BSAF) are required for graduation (not including COM 104, ENG 103, or MTH 099).

The last 56 hours must be taken at a four-year accredited institution. The last 45 hours must be taken at the University of Miami and in degree seeking status in Miami Herbert Business School. Business students must also complete two non-credit courses to graduate: UMX 100 and BUS 400. In addition to BUS 400, all students who did not enroll in MGT 100 will need MGT 199.

After being admitted to the University of Miami, students must complete all business coursework in residence, including coursework required by the Business Core and specific course work for the business major and minor areas of specialization. Any changes to a student's degree plan as a result of transfer to MHBS may delay the student's graduation date. This policy applies equally to non-business students completing minor areas of specialization in the Miami Herbert Business School. Any appeal for an exception to this policy must be submitted in writing to the Office of Undergraduate Business Education.







#### IT'S FLEXIBLE

Pick a major or two in business, or explore cross-disciplinary options to earn a second major or a minor from another school/college, and still finish your degree requirements in 8 semesters.

#### POPULAR COMBINATIONS

- Entrepreneurship and Sustainable Business
- Business Analytics and Mathematics
- Marketing and Sports Administration
- Organizational Leadership and Women's Studies
- Legal Studies and Music Business

## SOME MINORS/SECOND MAJORS AVAILABLE IN PROGRAMS OTHER THAN BUSINESS

Architecture

Arts and Sciences

Communications

Education

**Interdisciplinary Study Programs:** 

African American Studies

American Studies

**Ecosystem Science and Policy** 

**Environmental Science** 

Health Science

Judaic Studies

Latin American Studies

Marine and Atmospheric Science

Music Business

Neuro Science

Women's Studies

#### IT'S INNOVATIVE

Knowledge is power. That's why you'll start business classes in the first year. Early exposure to core ideas underpinning each area in business means that you choose your major with real information and insights.

#### IT'S GLOBAL

With faculty, staff and students from over 75 countries, our global outlook is second to none.

### THE MHBS ADVANTAGE

Early access to accounting, business analytics, marketing, and management helps you choose a major/minor that fits your interests and motivates you to take advantage of career development opportunities early on.

#### **BUSINESS MAJOR AREA OF SPECIALIZATION**

Accounting

**Business Analytics** 

**Business Technology** 

Economics

Entrepreneurship

Finance

General Business\*

Global Business\*\*

Health Sector Management

Human Resource Management

**Legal Studies** 

Management

Marketing

Organizational Leadership

Real Estate



#### MINORS IN BUSINESS\*\*\*

Accounting

**Business Analytics** 

**Business Law** 

**Business Technology** 

Entrepreneurship

Finance

FinTech

Health Sector Management

International Business

Sustainable Business



\*See Academic Advisor for details.

\*\*Co major may only be taken with another MHBS major.

 $\ensuremath{^{***}}\xspace$  Some restrictions apply to non-business students.

For complete listings see bulletin.miami.edu.

#### COGNATES

Apart from completing the Areas of Proficiency: English Composition and Calculus, all students complete coursework in specific Areas of Knowledge outside of their major in triads of courses called "cognates" (each a minimum of 9 credits).

Students fulfill their general education requirements by selecting from a wide array of cognates, which are courses related in a topical, thematic, or interdisciplinary manner and that may be organized within or across departments, schools or colleges.

Each major and minor at the University of Miami also fulfills one cognate requirement.



#### **ELECTIVES**

Up to nine courses as required to meet the minimum degree requirements.

POPULAR OPTIONS: AI Programming
Introduction to Corporate Sustainability, Data Visualization,
Negotiation, and Trading & Markets



#### STUDY ABROAD

We encourage active engagement with the world. To gain a global mindset, ask questions about ideas that matter to you, and seek out diverse points of view at home and abroad.

You may study abroad any semester after freshman year.

Whether you choose one of the "U" programs or an exchange program with one of our many partners, you will find a wide variety of countries and programs offer courses to round out your majors and minors.



# BACHELOR OF BUSINESS ADMINISTRATION

For graduation with a Bachelor of Business
Administration (BBA) degree from Miami
Herbert Business School, the following requirements must be completed in accordance with the academic regulations stated in the University of Miami Undergraduate Bulletin associated with your catalog edition.

#### CORE OF REQUIRED COURSES FOR ALL MAJORS

ACC 211	Principles of Financial Accounting
ACC 212	Managerial Accounting
BSL 212	Introduction to Business Law
BTE 210	Business Technology and Innovation
BUS 150	Business Analytics
BUS 300	Critical Thinking and Persuasion for Business
ECO 211	Principles and Problems – Microeconomic Theory
ECO 212	Principles and Problems – Macroeconomic Theory
FIN 302	Fundamentals of Finance
MAS 110	Quantitative Applications in Business
MAS 201	Introduction to Business Statistics
MAS 202	Intermediate Business Statistics
MGT 100	Managing For Success in the Global Environment
MGT 303	Operations Management
MGT 304	Organizational Behavior
MGT 401	Strategic Management
MKT 201	Fundamentals of Marketing

MAS 110 and MAS 201 must be completed with a grade of "C-" or better.

### BBA COURSE SEQUENCING PLAN (sample only)

	FALL	SPRING	SUMMER
Freshman	BSL 212 MGT 100 ENG 105	BUS 150 ENG 106 MAS 201	
	MAS 110 or MTH 161	MKT 201	
	Arts and Humanities Cognate Course or Elective	Arts and Humanities Cognate Course or Elective	
	UMX 100		
	FALL	SPRING	SUMMER
Sophomore	ACC 211	ACC 212	Internship or
	BTE 210	ECO 212	Study Abroad
	ECO 211	FIN 302	
	MAS 202	MGT 304	
	Arts and Humanities Cognate Course	BUS 300	
	or Elective		
	FALL	SPRING	SUMMER
Junior		SPRING MGT 303	Internship or
Junior	FALL Major P&S or STEM		
Junior	FALL  Major  P&S or STEM  Cognate Course	MGT 303 Major P&S or STEM	Internship or
Junior	FALL  Major  P&S or STEM  Cognate Course  Elective	MGT 303 Major P&S or STEM Cognate Course	Internship or
Junior	FALL  Major  P&S or STEM  Cognate Course  Elective  Elective	MGT 303 Major P&S or STEM Cognate Course Elective	Internship or
Junior	FALL  Major  P&S or STEM  Cognate Course  Elective	MGT 303 Major P&S or STEM Cognate Course	Internship or
Junior	FALL  Major  P&S or STEM  Cognate Course  Elective  Elective	MGT 303 Major P&S or STEM Cognate Course Elective	Internship or
Junior	FALL  Major P&S or STEM Cognate Course Elective Elective Elective	MGT 303 Major P&S or STEM Cognate Course Elective Elective	Internship or Study Abroad
	FALL  Major  P&S or STEM  Cognate Course  Elective  Elective  Elective  FALL	MGT 303 Major P&S or STEM Cognate Course Elective Elective SPRING	Internship or Study Abroad
	FALL  Major  P&S or STEM Cognate Course  Elective  Elective  Elective  FALL  Major	MGT 303 Major P&S or STEM Cognate Course Elective Elective SPRING	Internship or Study Abroad
	FALL  Major P&S or STEM Cognate Course Elective Elective FALL  Major Major	MGT 303 Major P&S or STEM Cognate Course Elective Elective SPRING MGT 401 Major/Minor/Elective	Internship or Study Abroad
	FALL  Major P&S or STEM Cognate Course Elective Elective Elective FALL  Major Major Major/Minor/Elective	MGT 303 Major P&S or STEM Cognate Course Elective Elective SPRING MGT 401 Major/Minor/Elective Cognate	Internship or Study Abroad

#### 120 Credits Minimum to Graduate.

Students may pursue Departmental Honors in the Bachelor of Business Administration (BBA). Graduation requirements include an honors thesis in senior year and a minimum cumulative UM GPA of 3.9.

# BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

To earn a Bachelor of Science in Business
Administration (BSBA) degree from Miami
Herbert Business School, the following requirements must be completed in accordance with the
academic regulations stated in the University of
Miami Undergraduate Bulletin associated with
your catalog edition.

#### CORE OF REQUIRED COURSES FOR ALL MAJORS

POKE OL KE	CHOINEN COOKSES LOK ALL WAJOKS
ACC 211	Principles of Financial Accounting
ACC 212	Managerial Accounting
BSL 212	Introduction to Business Law
BTE 210	Business Technology and Innovation
BTE 320	Introduction to Programming
BUS 150	Business Analytics
BUS 300	Critical Thinking and Persuasion for Business
ECO 211	Principles and Problems – Microeconomic Theory
ECO 212	Principles and Problems – Macroeconomic Theory
FIN 302	Fundamentals of Finance
MAS 311	Applied Probability and Statistics
MAS 312	Statistical Methods and Quality Control
MGT 100	Managing for Success in the Global Environment
MGT 303	Operations Management
MGT 304	Organizational Behavior
MGT 401	Strategic Management
MKT 201	Fundamentals of Marketing
MTH 161	Calculus I
MTH 162	Calculus II

Quantitative Challenge (300-Level or Higher – BTE, ECO, MAS, MGT)

### BSBA COURSE SEQUENCING PLAN (sample only)

	FALL	SPRING	SUMMER
Freshman	BSL 212	BUS 150	
	MGT 100	ENG 106	
	ENG 105	MKT 201	
	MTH 161	MTH 162	
	Arts and Humanities Cognate Course UMX 100	Arts and Humanities Cognate Course	
	FALL	SPRING	SUMMER
Sophomore	ACC 211	ACC 212	Internship or
	BTE 210	ECO 212	Study Abroad
	ECO 211	FIN 302	
	MAS 311 (C- or better)	MAS 312	
	Arts and Humanities Cognate Course	MGT 304	
	FALL	SPRING	SUMMER
Junior	FALL BUS 300	SPRING BTE 320	Internship or
Junior			Internship or
Junior	BUS 300	BTE 320 Major P&S or STEM	
Junior	BUS 300 Major	BTE 320 Major P&S or STEM Cognate Course	Internship or
Junior	BUS 300 Major MGT 303	BTE 320 Major P&S or STEM	Internship or
Junior	BUS 300 Major MGT 303 P&S or STEM	BTE 320 Major P&S or STEM Cognate Course	Internship or
Junior	BUS 300 Major MGT 303 P&S or STEM Cognate Course	BTE 320 Major P&S or STEM Cognate Course Elective	Internship or
Junior	BUS 300 Major MGT 303 P&S or STEM Cognate Course Cognate/Elective	BTE 320 Major P&S or STEM Cognate Course Elective Major/Minor	Internship or Study Abroad
	BUS 300 Major MGT 303 P&S or STEM Cognate Course Cognate/Elective FALL	BTE 320 Major P&S or STEM Cognate Course Elective Major/Minor SPRING	Internship or Study Abroad
	BUS 300 Major MGT 303 P&S or STEM Cognate Course Cognate/Elective FALL Major	BTE 320 Major P&S or STEM Cognate Course Elective Major/Minor SPRING MGT 401	Internship or Study Abroad
	BUS 300 Major MGT 303 P&S or STEM Cognate Course Cognate/Elective FALL Major Major	BTE 320 Major P&S or STEM Cognate Course Elective Major/Minor  SPRING  MGT 401 Major/Minor/Elective	Internship or Study Abroad
	BUS 300 Major MGT 303 P&S or STEM Cognate Course Cognate/Elective  FALL Major Major Major/Minor/Elective	BTE 320 Major P&S or STEM Cognate Course Elective Major/Minor  SPRING  MGT 401 Major/Minor/Elective Major/Minor/Elective	Internship or Study Abroad

#### 120 Credits Minimum to Graduate.

Students must maintain a minimum cumulative GPA of 3.75 to earn Honors in the Bachelor of Science in Business Administration (BSBA).

#### BACHELOR OF SCIENCE IN **ACCOUNTING AND FINANCE**

The BSAF caters to quantitatively strong students who have a high interest in careers in the financial services industry or in corporate financial management. This degree option provides students with a deep focus on Accounting and Finance with substantial exposure to data analytics. Given the heavy emphasis on accounting and finance, the first two years of coursework are to be completed in lockstep, that is, all BSAF students take the same courses during the same semesters as their peers.

CORE OF RE	EQUIRED COURSES FOR ALL MAJORS
ACC 223	Principles of Financial and Managerial Accounting
ACC 301	Cost Accounting
ACC 311	Intermediate Accounting I
ACC 312	Intermediate Accounting II
ACC 402	Auditing
ACC 403	Fundamentals of Taxation
ACC 404	Advanced Taxation
ACC 406	Accounting Systems
ACC 411	Advanced Accounting <sup>†</sup>
BSL 212	Introduction to Business Law
BTE 320	Introduction to Programming
BUS 150	Business Analytics
BUS 211	Professional Development for Finance and Accounting
BUS 300	Critical Thinking and Persuasion for Business
ECO 213	Principles of Economics (Micro + Macro)
ENG 105	English Composition I
ENG 106	English Composition II
FIN 302	Fundamentals of Finance
FIN 303	Investment and Security Markets
FIN 320	Intermediate Financial Management
FIN 433	Case Studies for Financial Professionals
MAS 201	Introduction to Business Statistics
MAS 202	Intermediate Business Statistics

#### BSAF COURSE SEQUENCING PLAN (sample only)

125 Credits Minimum to Graduate.

<sup>†</sup>Must be taken in the final year.

	FALL	SPRING
Freshman	BUS 150	ACC 223
	ENG 105	ECO 213
	MAS 201	ENG 106
	MKT 201	FIN 302
	MTH 161	MAS 202
	UMX 100	
	FALL	SPRING
Sophomore	ACC 311	ACC 312
	BTE 320	BSL 212
	BUS 211	FIN 303
	FIN 320	MAS 432
	MAS 332	Arts and Humanities
	Arts and Humanities	Cognate Course
	Cognate Course or Elective	or Elective
	FALL	SPRING
Junior	ACC 402	ACC 301
	ACC 403	MGT 304
	BUS 300	FIN Elective II
	FIN Elective I	Data Analytics Choice
	Arts and Humanities	Arts and Humanities
	Cognate Course or Elective	Cognate Course or Elective
	FALL	SPRING
Senior	ACC 404	ACC 406
	ACC 411 <sup>†</sup>	FIN Elective IV
	FIN 433 FIN Elective III	Business Principles Choice II
	Business Principles	Business Principles Choice III
	Choice I	Arts and Humanities
	Arts and Humanities	
		Cognate Course
	Cognate Course or Elective	or Elective

MAS 332 Data Acquisition, Preparation and Visualization

**CORE OF REQUIRED COURSES** (continued)

MAS 432 Data Analysis

MGT 304 Organizational Behavior

Foundations of Marketing MKT 201

MTH 161 Calculus I

UMX 100 The University of Miami Experience

BUS 400 Senior Experience

#### **BUSINESS PRINCIPLES**

In addition to the Core of Required Courses, students must choose at least three classes from the following list:

BSL 401	The Law of Financial Transactions

Fundamentals of Business Technology and Innovation BTE 210

**Operations Management** MGT 303

MGT 324 Negotiation Strategies or BSL 324 Negotiation

MGT 401 Strategic Management

**Leading Teams** MGT 422

MKT 340 **Professional Selling** 

#### DATA ANALYTICS

In addition to MAS 201, MAS 202, BUS 150, BTE 320, MAS 332, and MAS 432, students must choose at least one of the following:

BTE 324 **Object-Oriented Programming** BTE 423 Database Management Systems BTE 523 Big Data Development

ECO 430 **Applied Econometrics** 

MAS 342 Introduction to Optimization and Decision Making

MAS 548 Data Mining and Knowledge Acquisition

MAS 549 Big Data Analytics

Students must successfully complete MTH 161 before enrolling in ACC 223 Principles of Financial and Managerial Accounting.

Students will need to maintain at least a 3.0 GPA to remain in the BSAF. Students who change to the BBA after completing ACC 223 will receive credit for ACC 211 and must complete ACC 212 (or have completed ACC 301) to satisfy the BBA core requirements. Students who change to the BBA after completing ECO 213 will receive credit for ECO 211 and must complete ECO 212 to satisfy the BBA core requirements.

